

Terms & Conditions – Bird College of PA Ltd (online payments)

This online payment system is provided by Bird College and its third party suppliers (each a Service Provider). The College may update these terms from time to time and any changes will be effective immediately on being set out here. The country of domicile for the College is the United Kingdom.

Please ensure you read the current terms carefully before using the online payment facility. Using the online payment facility on this website indicates that you accept these terms. If you do not accept these terms please do not use this facility.

All payments are subject to the following conditions:-

- The description of goods or services are specific to you (i.e. Programme Name, start and end date etc.) Payments are exempt from value added tax (VAT).
- All fees quoted are in GBP - UK pound Sterling. Any currency conversion costs or other charges or costs incurred by you when making a payment or in processing a refund, shall be borne by you and shall not be deducted from any fees payable to the College.
- While the College tries to ensure the information contained within the online payment facility in respect of any Fees due is accurate at the time it was published, we do not warrant that this is the case. If there is an error in such information, the College's Finance Department will notify the Student promptly upon becoming aware of the error. The correct Fee will be payable by the Student where any such error is obvious or unmistakable.
- Alternatively, the Student may cancel the contract with the College or withdraw from their Programme, as appropriate, and receive a refund in accordance with the Refund Policy set out below.
- We cannot accept liability for a payment not reaching the correct College account due to you quoting an incorrect account number or incorrect personal details. Neither can we accept liability if payment is refused or declined by the credit/debit card supplier for any reason.
- If the card supplier declines payment the College is under no obligation to bring this fact to your attention. You should check with your bank/credit/debit card supplier that payment has been deducted from your account.
- Every effort is made to keep the online payment facility up and running smoothly. However, the College takes no responsibility for and will not be liable for the online payment facility being temporarily unavailable due to technical issues beyond our control.
- In no event will the College be liable for any loss or damage including without limitation, indirect or consequential loss or damage or any loss or damage whatsoever arising from your use of the online payment facility.
- Nothing in these terms will limit the College's liability for death or personal injury caused by the College's negligence or fraud.

Refund Policy

- If the Student cancels their contract with the College or if the Student leaves the College before they complete their Programme, any entitlement to a refund of Tuition Fees or any deposit paid by the Student will be made in line with the College Fees Policy prevailing at any time the Student leaves or cancels their contract.
- Such refunds only apply to the Tuition Fees paid in respect of the Academic Year in which the Student leaves. For the avoidance of doubt nothing in these terms shall require the College

to refund the Fees (including deposits) (or part thereof) unless such Fees (or part thereof) have previously been paid.

- Refunds, if applicable, will only be made to the debit/credit card used for the original transaction.

Security

The College shall not be liable for any failure by the Student or third party making payment of Fees to properly protect data from being seen on their screen by other persons or otherwise obtained by such persons, during the online payment process or in respect of any omission to provide accurate information in the course of the online payment process.

Contact Details

Should you require any further details at all in relation to any part of the online payment process, please contact our Finance Department directly:

Doreen Bird College of Performing Arts Ltd

Alma Road

Sidcup

Kent DA14 4ED

Company Number 3088287

Registered in England

Registered address: 1 Bedford Row, London, England, WC1R 4BZ

Email: birdaccounts@birdcollege.co.uk

Website: <http://bird-college.com>

Tel: +44 (0) 20 8300 6004

(between the hours of 9am - 5pm Monday to Friday)